

**Received January 5, 2026@2:42PM
By: Westwood Town Clerk**

***Westwood FS1 Steering Committee
December 1, 2025
10:00 AM***

Meeting Minutes – *Approved on December 22, 2025*

Chair Ford Spalding called the hybrid meeting to order at approximately 10:10 AM, granted permission to Administrative Assistant Alison McCarthy to record the meeting and then called Roll.

FS1 Steering Committee Members present in person: Ford Spalding, Jodi Petrucelli, Nancy James, Sarah Cantley, John Cummings, Ken Aries, and Harry Davis.

FS1 Steering Committee Members present on Zoom: Peter Bean, and Paul Dullea

All members were officially sworn in by Town Clerk Dottie Powers. Mrs. Powers then presented a training on Open Meeting Law.

Chair Spalding gave a brief introduction to the group and invited each of the committee members to introduce themselves. Then Interim Town Administrator Molly Fitzpatrick gave a presentation to the group of the committee charge, responsibilities and deliverables. Next steps are to present to the Select Board at their meeting on December 8th.

During public and press comments resident Kathy Wallace asked when the deliverables of the FS1 Steering Committee are due to the Select Board and is the objective to get something on the Warrant at Town Meeting in May. The committee hopes to get an answer to this question at the Select Board meeting on Monday.

The next meeting of the FS1 Steering Committee will take place on Monday, December 8th at 9:15 AM at the Fire Station. This meeting will not be recorded. The committee will take a tour of the facility and view a presentation on the programmatic needs of FS1. The presentation will be posted to the website.

The meeting adjourned at 11:30 AM. The recorded meeting will be posted to the town website <https://www.townhall.westwood.ma.us/government/boards-committees/fire-station-one-fs1-steering-committee>