



**May 6, 2019 Annual Town Meeting Minutes
Dorothy A. Powers, MMC/CMMC, Westwood Town Clerk**

Pursuant to a warrant dated April 8, 2019, signed by Selectmen, John F. Hickey, Nancy C. Hyde, and Chairman Michael F. Walsh, and duly posted on April 10, 2019 by Constable, Sgt. Paul Sicard, attested copies thereof online and in four public places equally distributed among the four precincts in town, the inhabitants of Westwood qualified to vote in Elections and Town affairs, convened in the Auditorium at Westwood high School, 200 Nahatan Street, on Monday, May 6, 2019 at 7:30 p.m. There were **-257-two hundred and fifty seven registered voters and -39-thirty nine visitors in attendance**. Upon check-in each registered voter was given an Electronic voting response card to be used in place of any standing counts if approved by Town Meeting and at the discretion of the Moderator.

Moderator James O'Sullivan opened the meeting to Town Clerk Dottie Powers who gave the oath of office to Town Officials who were elected to their perspective offices at the Annual Town Election which was held on April 30, 2019. Those individuals who were given the oath of office were **Eric K. Alden-Housing Authority; Jessica M. Cole & Paul T. Fitzgerald-Library Trustees; James M. O'Sullivan- Moderator; David L. Atkins, Jr. & William F. Delay- Planning Board; Carol Sue Lewis & Anthony M. Mullin- School Committee, and John M. Hickey-Selectman.**

Following the swearing in of elected officials was the presentation of the John Cronin award by former Selectman, Philip Shapiro to Michael J. Krone

The John J. Cronin Public Service Award committee annually awards Westwood's highest honor to an individual who has been remarkable in service to the community. John J. Cronin, Town Treasurer, for many years selflessly gave of his time and expertise for the betterment of the community, both as an elected official and in numerous volunteer activities. To recognize the spirit of community involvement illustrative of John Cronin's life, it is with great pleasure we announce Michael J. Krone as the seventeenth recipient of the John J. Cronin Public Service Award.

Michael was first appointed to serve as a member of the Finance Commission in 1988, serving 5 years including two leaderships as Vice Chair and Chair throughout his terms. During his term, the Finance Commission, through the guidance of Michael, participated and guided the implementation of a wetlands bylaw and a major renovation to the Thurston Middle School through its reports and recommendations to Town Meeting.

In 1996, Michael ran for and was elected to the Board of Assessors where he served for 22 years. Michael was always up to date on current and pending legislation and if it would affect the Town of Westwood ensuring everyone was prepared for any and all changes. Michael led by example, always wanting to learn more and encourage the staff to do the same. His involvement with staff and residents alike was always of support and availability, taking time to hear the concerns and take action when needed. Michael was also instrumental in fully automating the Assessor's Office and its operations, providing excellent guidance to the Select Board on setting the Commercial and Residential Tax Shift.

During his tenure on the Board of Assessors, Michael was one of the leading contributors to the Town's efforts to build financial stability including efforts to build up the stabilization fund, addressing the OPEB Liability, promoting sustainable budgets, use of University Station tax revenue and debt limit

analysis, all of which contributes to the Town's AAA Bond Rating. As representative of the Board of Assessors, Michael served for fifteen years on the Long Range Financial Planning Committee, beginning with its inception in 2003; was a member of the Comprehensive Planning Committee; a member of the OPEB Liability Task Force; and a member of the Aid to the Elderly and Infirm Committee.

As a long standing member of the community, Michael assisted in coaching tee ball, Little League and girls' softball for his son, Nick and daughters Lauren and Cassandra. Over the course of 18 years, Michael also taught law and business at Northeastern University, helping train future leaders.

Outside of Westwood, Michael has served over 20 years on the Board of Hellenic College / Holy Cross Seminary for and has been active on various professional, church and charitable organizations. In 1998, he was appointed as an Archon of the Greek Orthodox Ecumenical Patriarchate – the highest honor bestowed upon a lay person in the Orthodox faith in recognition of his many years of service to the church.

On behalf of the John J. Cronin Public Service Award Committee, it is with great pleasure that we present this prestigious award to Michael P. Krone and add his name to the plaque displayed in Town Hall listing all previously honored individuals.

Following the presentation of the John Cronin Public Service Award the business portion of the meeting was officially called to order by the Moderator at 7:30 p.m. He thanked staff, as well as Board and Committee members for their service to the Town and Town meeting preparation and proceeded to go over the rules of Town Meeting and reviewed the use Electronic Voting Devices for the meeting. A representative from Turning Technologies, Rean Thomas, explained the use of the Electronic Voting Devices, "clickers," and did a test with two trivia questions which was successful.

The return on warrant was read and the Town voted unanimously on the Selectmen's move to dispense the reading of the articles and full warrant. The Moderator advised Town Meeting that the meeting would end at 10:30pm however; it could go longer if necessary to complete all articles on the Warrant which Town Meeting voted with a unanimously in favor of.

The Moderator then made a motion to proceed with Electronic voting in lieu of a standing count. The motion was seconded with no discussion and Town Meeting voted unanimously in favor to use Electronic Voting should the Moderator choose to do so.

Town Administrator Michael Jaillet spoke to Town Meeting and thanked residents for their attendance and service on board and committees as well as those who prepared for Town meeting followed by a brief overview of the meeting with an explanation on the articles submitted by the Board of Selectman.

Pamela Dukeman, Finance Director then gave a presentation on the Towns financial status and the financial articles in the Warrant.

Following the Financial presentation, Town Moderator James O'Sullivan addressed the Warrant articles as follows:

Annual Town Meeting Article 1:

- 1. Moderator Read Article*
- 2. Seconded by Town Meeting*
- 3. No discussion from floor*
- 4. Unanimous vote in Favor declared by the Moderator*

Annual Town Meeting Article 1: The Finance and Warrant Commission recommended and the Town voted unanimously in favor declared by the Moderator to appropriate by transfer from available funds the sum of Three Hundred and Forty Eight Thousand Dollars (\$348,000) to supplement the following fiscal year 2019 appropriations.

Transfer			
From Account	Amount	To Account	Amount
Building Maintenance Expense	\$70,000	Building Maintenance Salary	\$70,000
FinCom Reserve Account	\$100,000	Snow and Ice Budget	\$100,000
Retirement Assessment	\$178,000	School Security Projects	\$100,000
		Youth and Family Services Salary	\$42,000
		Selectmen's Office Salary	\$20,000
		Assessor's Office Salary	\$8,000
		Legal Salary	\$8,000
Total	\$348,000	Total	\$348,000

Annual Town Meeting Article 2:

1. Moderator read Article
2. Seconded by Town Meeting
3. No discussion from floor
4. Unanimous vote in Favor

Annual Town Meeting Article 2: The Finance and Warrant Commission recommended and the Town voted unanimously in favor declared by the Moderator to appropriate by transfer from available funds the sum of Ninety Nine Thousand and Five Hundred Dollars (\$99,500) to supplement the following fiscal year 2019 appropriations.

Transfer			
From Account	Amount	To Account	Amount
Ambulance Receipts	\$73,500	Ambulance Services/Equipment	\$73,500
Overlay Surplus	\$26,000	Assessing Revaluation Services	\$26,000
Total	\$99,500	Total	\$99,500

Annual Town Meeting Article 3:

- 1) Moderator read article
- 2) Seconded by Town Meeting
- 3) Discussions from floor:
- 4) **Peter Ittig, 108 Bay Colony Drive made a motion was to amend the article as follows: Addition to end of Article: "The appropriation for this article shall be reduced by \$500 thousand or a lesser amount sufficient to limit the increase in the average property tax bill to no more than 2 ½ %."**
- 5) Moderator read amendment and ruled it out of order
- 6) Peter Ittig, 108 Bay Colony Drive-advised town meeting to vote against article
- 7) No further discussion
- 8) Majority Vote in Favor of Article

Annual Town Meeting Article 3: The Finance and Warrant Commission recommended and the Town voted by a Majority vote in favor declared by the Moderator to raise and appropriate and/or transfer from available funds and/or borrow for the operation of the municipal departments and public school system for the fiscal year July 1, 2019, through June 30, 2020, as set forth in Appendix D of the Finance and Warrant Commission's Report to the 2019 Annual Town Meeting.

See Attached Appendix D:

Appendix D
Proposed FY2020 Departmental Salary/Expense Budgets

Description	Expended FY2018	Current FY2019 Budget	Proposed FY2020 Budget	\$ Change FY20 vs FY19	% Change FY20 vs FY19	Funding Source
Selectmen Department						
1. Salaries	578,926	599,168	620,970	21,802	3.6%	Taxation
2. Expenses	55,484	55,500	55,500	0	0.0%	Taxation
	634,411	654,668	676,470	21,802	3.3%	
Finance and Warrant Commission						
3. Salary	17,621	18,438	19,278	840	4.6%	Taxation
4. Expenses	35,674	41,389	41,889	500	1.2%	Taxation
	53,295	59,827	61,167	1,340	2.2%	
Accounting Department						
5. Salaries	249,189	258,258	266,366	8,108	3.1%	Taxation
6. Expenses	4,540	7,000	7,000	0	0.0%	Taxation
	253,729	265,258	273,366	8,108	3.1%	
Assessors Department						
7. Salaries	208,733	214,289	212,120	(2,169)	-1.0%	Taxation
8. Expenses	17,575	22,450	22,450	0	0.0%	Taxation
	226,308	236,739	234,570	(2,169)	-0.9%	
Treasurer's Department						
9. Salary	103,360	107,778	112,026	4,248	3.9%	Taxation
10. Expenses	10,732	12,800	11,400	(1,400)	-10.9%	Taxation
	114,092	120,578	123,426	2,848	2.4%	
Collector's Department						
11. Salaries	120,429	123,367	120,041	(3,326)	-2.7%	Taxation
12. Expenses	68,187	73,850	85,450	11,600	15.7%	\$42,500 Ambulance receipts/Taxation
	188,616	197,217	205,491	8,274	4.2%	
Legal Department						
Salary	99,689	101,797	101,140	(657)	-0.6%	Taxation
Expenses	166,132	112,000	114,000	2,000	1.8%	Taxation
13. Total Legal	265,821	213,797	215,140	1,343	0.6%	
Human Resources						
14. Salary	222,495	232,682	244,116	11,434	4.9%	Taxation
15. Expenses	3,137	7,500	7,500	0	0.0%	Taxation
	225,632	240,182	251,616	11,434	4.8%	
Information Systems Department						
16. Salaries	276,030	288,950	302,578	13,628	4.7%	Taxation
17. Expenses	72,499	74,500	76,500	2,000	2.7%	Taxation
	348,529	363,450	379,078	15,628	4.3%	

**Appendix D
Proposed FY2020 Departmental Salary/Expense Budgets**

Description	Expended FY2018	Current FY2019 Budget	Proposed FY2020 Budget	\$ Change FY20 vs FY19	% Change FY20 vs FY19	Funding Source
Town Clerk Department						
18. Salaries	155,584	172,655	178,212	5,557	3.2%	Taxation
19. Expenses	36,958	73,800	76,300	2,500	3.4%	Taxation
	<u>192,541</u>	<u>246,455</u>	<u>254,512</u>	<u>8,057</u>	<u>3.3%</u>	
WAHA/Housing Authority						
20. Salary	19,598	18,438	21,798	3,360	18.2%	Taxation
21. Expenses	0	3,400	11,600	8,200	241.2%	Taxation
	<u>19,598</u>	<u>21,838</u>	<u>33,398</u>	<u>11,560</u>	<u>52.9%</u>	
Outside Professional Services						
22. Expenses	46,500	46,500	46,500	0	0.0%	Taxation
Training/Professional Development						
23. Expenses	14,177	15,000	15,000	0	0.0%	Taxation
Total General Government	2,583,248	2,681,509	2,769,734	88,225	3.3%	

Police Department

Salaries	3,774,528	3,856,684	4,028,870	172,186	4.5%	Taxation
Expenses	260,622	283,700	288,500	4,800	1.7%	Taxation
	<u>4,035,151</u>	<u>4,140,384</u>	<u>4,317,370</u>	<u>176,986</u>	<u>4.3%</u>	
Auxiliary Police/Civil Defense						
Expenses	443	3,000	3,000	0	0.0%	Taxation
	<u>443</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>0.0%</u>	
Animal Control						
Salary	59,184	58,753	59,952	1,199	2.0%	Taxation
Expenses	3,646	9,800	10,300	500	5.1%	Taxation
	<u>62,830</u>	<u>68,553</u>	<u>70,252</u>	<u>1,699</u>	<u>2.5%</u>	
24. Total Police	4,098,423	4,211,937	4,390,622	178,685	4.2%	

Fire Department

Salaries	4,092,515	4,170,721	4,268,658	97,937	2.3%	\$304,000 Ambulance Receipts/Taxation
Expenses	296,581	293,500	282,000	(11,500)	-3.9%	\$40,000 Ambulance Receipts/Taxation
25. Total Fire	4,389,096	4,464,221	4,550,658	86,437	1.9%	

Total Public Safety	8,487,519	8,676,158	8,941,280	265,122	3.1%	
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**Appendix D
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Description	Expended FY2018	Current FY2019 Budget	Proposed FY2020 Budget	\$ Change FY20 vs FY19	% Change FY20 vs FY19	Funding Source
Conservation Commission						
Salary	70,996	74,272	77,661	3,389	4.6%	\$17,000 Conservation Receipts/Taxation
Expenses	5,238	6,400	6,400	0	0.0%	Taxation
	76,233	80,672	84,061	3,389	4.2%	
Planning Board						
Salaries	116,635	89,936	95,383	5,447	6.1%	Taxation
Expenses	2,613	4,400	4,500	100	2.3%	Taxation
	119,248	94,336	99,883	5,547	5.9%	
Housing/Zoning						
Salaries	65,227	72,051	75,329	3,278	4.5%	Taxation
Expenses	1,275	3,500	3,500	0	0.0%	Taxation
	66,502	75,551	78,829	3,278	4.3%	
Community & Economic Development						
Salaries	158,118	219,859	217,669	(2,190)	-1.0%	Taxation
Expenses	3,984	4,000	4,000	0	0.0%	Taxation
	162,102	223,859	221,669	(2,190)	-1.0%	
Building Inspection Department						
Salaries	305,366	322,390	338,179	15,789	4.9%	Taxation
Expenses	23,911	43,000	42,000	(1,000)	-2.3%	Taxation
	329,278	365,390	380,179	14,789	4.0%	
Health Department						
Salaries	260,495	276,649	263,698	(12,951)	-4.7%	Taxation
Expenses	9,672	11,750	12,200	450	3.8%	Taxation
	270,168	288,399	275,898	(12,501)	-4.3%	
Outside Health Agencies	10,616	13,416	13,416	0	0.0%	Taxation
26. Total Community and Economic Development	1,034,146	1,141,623	1,153,935	12,312	1.1%	
Department of Public Works						
Salaries	1,726,078	1,638,902	1,685,286	46,384	2.8%	Taxation
Expenses	510,909	523,600	515,600	(8,000)	-1.5%	Taxation
27. Total DPW Admin and Operations	2,236,986	2,162,502	2,200,886	38,384	1.8%	
Building Maintenance						
Salaries	172,297	188,514	298,174	109,660	58.2%	Taxation
Expenses	886,529	968,800	948,900	(19,900)	-2.1%	Taxation
28. Total Building Maintenance	1,058,826	1,157,314	1,247,074	89,760	7.8%	
29. Municipal & School Field Maintenance	147,730	155,000	170,000	15,000	9.7%	Taxation
30. Snow & Ice	721,480	450,000	450,000	0	0.0%	Taxation
31. Street Lighting/ Traffic Light Maint	111,546	120,000	115,000	(5,000)	-4.2%	Taxation
32. Waste Collection/Disposal Expenses	1,207,233	1,257,844	1,328,600	70,756	5.6%	Taxation
Total Public Works	5,483,802	5,302,660	5,511,560	208,900	3.9%	

**Appendix D
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Description	Expended FY2018	Current FY2019 Budget	Proposed FY2020 Budget	\$ Change FY20 vs FY19	% Change FY20 vs FY19	Funding Source
33. Disability Commission Expenses	0	500	500	0	0.0%	Taxation
Council On Aging						
34. Salaries	297,461	343,644	357,488	13,844	4.0%	Taxation
35. Expenses	31,419	33,150	36,650	3,500	10.6%	Taxation
	328,881	376,794	394,138	17,344	4.6%	
Youth and Family Services Commission						
36. Salaries	258,628	261,304	272,387	11,083	4.2%	Taxation
37. Expenses	14,701	15,000	15,000	0	0.0%	Taxation
	273,329	276,304	287,387	11,083	4.0%	
Veterans Services Department						
38. Salaries	57,653	60,689	62,788	2,099	3.5%	Taxation
39. Expenses	67,319	72,550	70,533	(2,017)	-2.8%	Taxation
	124,973	133,239	133,321	82	0.1%	
Total Human Services	727,182	786,837	815,346	28,509	3.6%	
Public Library						
Salaries	997,261	1,069,001	1,109,512	40,511	3.8%	Taxation
Expenses	286,961	310,950	321,050	10,100	3.2%	Taxation
Lost Books	0	1,600	1,600	0	0.0%	Taxation
40. Total Library	1,284,221	1,381,551	1,432,162	50,611	3.7%	
Recreation Department						
41. Salaries	305,263	479,560	479,939	379	0.1%	\$332,442 Recreation Funds/Taxation
42. Expenses	15,783	15,784	15,784	0	0.0%	Taxation
	321,046	495,344	495,723	379	0.1%	
43. Memorial/Veteran's Day/Westwood Day Expenses	16,770	21,800	23,800	2,000	9.2%	Taxation
Total Culture and Recreation	1,622,038	1,898,695	1,951,685	52,990	2.8%	
Other						
Operating Capital	42,534	0		0		
44. Hardware/Software Maintenance	298,772	321,150	392,600	71,450	22.2%	\$4,575 Ambulance Receipts/Taxation
Salary Reserve	18,000	0		0		
45. Communications Systems	154,155	154,750	163,000	8,250	5.3%	Taxation
Total Other	513,462	475,900	555,600	79,700	16.7%	
Total Municipal Budget	20,451,398	20,963,382	21,699,140	735,758	3.51%	

**Appendix D
Proposed FY2020 Departmental Salary/Expense Budgets**

Description	Expended FY2018	Current FY2019 Budget	Proposed FY2020 Budget	\$ Change FY20 vs FY19	% Change FY20 vs FY19	Funding Source
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**University Station Related Services
Board of Selectmen Approval Required to Proceed with These Budgets***

46. University Station Funded Services, Police & Fire	0	0	537,500	537,500		Taxation
Total University Station Public Safety funded	0	0	537,500	537,500		

*Expenditures and positions must be authorized by majority vote of the Board of Selectmen prior to any expenditure of funds or hiring.

Westwood Public Schools

Salaries	37,338,445	38,810,528	40,275,301	1,464,773	3.8%	Taxation
Expenses	6,102,717	6,092,607	6,187,730	95,123	1.6%	Taxation
47. School salaries & exps	43,441,162	44,903,135	46,463,031	1,559,896	3.47%	
48. Blue Hills Regional School	147,373	136,373	149,576	13,203	9.7%	Taxation
Crossing Guards						
49. Salaries	89,955	103,041	107,176	4,135	4.0%	Taxation
50. Expenses	954	3,500	3,500	0	0.0%	Taxation
Total	90,909	106,541	110,676	4,135	3.9%	
Total School Budgets	43,679,443	45,146,049	46,723,283	1,577,234	3.5%	

School Department University Station Direct Related Services

51. University Station Bus	0	0	50,000	50,000		Taxation
Total University Station Related		0	50,000	50,000		

Fixed Costs Budgets - School and Municipal

School Employee Benefits/Costs

Retirement Assessments	1,385,764	1,593,629	1,621,869	28,240	1.8%	Taxation
Worker's Compensation	207,673	292,259	321,485	29,226	10.0%	Taxation
Unemployment Compensation	22,434	98,175	107,993	9,818	10.0%	Taxation
Health Insurance	4,101,489	4,432,420	4,654,041	221,621	5.0%	Taxation
Life Insurance	6,407	11,200	11,200	0	0.0%	Taxation
Payroll service/Other	24,881	29,000	34,000	5,000	17.2%	Taxation
Medicare Part B	125,094	166,698	175,033	8,335	5.0%	Taxation
Social Security Tax	6,072	10,000	10,000	0	0.0%	Taxation
Medicare Payroll Tax	538,109	698,408	768,249	69,841	10.0%	Taxation
School Employee Benefits/Costs	6,417,924	7,331,789	7,703,870	372,081	5.1%	

Appendix D
Proposed FY2020 Departmental Salary/Expense Budgets

Description	Expended FY2018	Current FY2019 Budget	Proposed FY2020 Budget	\$ Change FY20 vs FY19	% Change FY20 vs FY19	Funding Source
Municipal Employee Benefits/Costs						
Retirement Assessment	3,245,442	3,732,258	3,784,364	52,106	1.4%	Taxation
Worker's Compensation	97,729	137,635	151,399	13,764	10.0%	Taxation
Unemployment Compensation	13,341	13,860	15,246	1,386	10.0%	Taxation
Health Insurance	1,404,955	1,467,841	1,541,233	73,392	5.0%	Taxation
Life Insurance	3,268	6,800	6,800	0	0.0%	Taxation
Pre-Hire/Payroll/Other	139,378	112,000	127,000	15,000	13.4%	Taxation
Public Safety Medical/111F ins	81,442	87,600	90,000	2,400	2.7%	Taxation
Medicare Part B	53,748	67,616	70,997	3,381	5.0%	Taxation
Social Security Tax	3,877	10,000	10,000	0	0.0%	Taxation
Medicare Payroll Tax	220,602	274,646	302,111	27,465	10.0%	Taxation
Municipal Employee Benefits/Costs	5,263,781	5,910,256	6,099,150	188,894	3.2%	
Shared Fixed Costs						
Comprehensive & Liability Ins.	399,502	521,057	552,000	30,943	5.9%	Taxation
School Waste Collection Services	63,680	71,220	70,000	(1,220)	-1.7%	Taxation
Audit Services	67,680	72,500	81,250	8,750	12.1%	Taxation
Total Shared Fixed Costs	530,862	664,777	703,250	38,473	5.8%	
52. Total Benefits/Shared Fixed Costs	12,212,568	13,906,822	14,506,270	599,448	4.3%	
Reserve Funds						
53. Other/Energy Reserve Fund*	0	295,000	295,000	0	0.0%	Taxation
54. Special Town Mtg Reserve	20,257	25,000	25,000	0	0.0%	Taxation
55. Reserve Fund	0	400,000	400,000	0	0.0%	Taxation
Total Reserves	20,257	720,000	720,000	0	0.0%	
Total Fixed Costs Budget	12,232,825	14,626,822	15,226,270	599,448	4.1%	
Reserve Accounts -Actual expenditures are shown in the budgets to which transfers were made.						
* This reserve budget may be transferred to budgets upon vote by the Board of Selectmen.						
Debt Service Budget						
Municipal Related Debt Service	3,545,618	3,461,860	3,486,431	24,571	0.7%	\$96,750 Cemetery Funds/ \$13,661 Bond Premium/ Taxation
School Related Debt Service	2,820,523	2,676,118	2,570,348	(105,770)	-4.0%	\$1,401,276 Sch Bld Reimb/ \$8,690 Bond Premium./Taxation
56. Total Debt Budget	6,366,141	6,137,978	6,056,779	(81,199)	-1.3%	
FY20 Debt Change						
Non Exempt				\$31,051		
Exempt				(\$112,250)		
Total				(\$81,199)		

Appendix D
Proposed FY2020 Departmental Salary/Expense Budgets

Description	Expended FY2018	Current FY2019 Budget	Proposed FY2020 Budget	\$ Change FY20 vs FY19	% Change FY20 vs FY19	Funding Source
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Sewer Enterprise

Salaries	344,243	483,744	442,300	(41,444)	-8.6%	Sewer Enterprise Funds
Expenses	129,245	147,500	194,500	47,000	31.9%	Sewer Enterprise Funds
Pumping Stations	170,228	171,000	172,000	1,000	0.6%	Sewer Enterprise Funds
MWRA Assessment	2,777,442	3,000,000	3,163,487	163,487	5.4%	Sewer Enterprise Funds
Mandated Inspections	27,891	120,000	120,000	0	0.0%	Sewer Enterprise Funds
Sewer Debt & Interest	374,722	371,995	217,688	(154,307)	-41.5%	Sewer Enterprise Funds
System Ext./Repairs	17,183	25,000	25,000	0	0.0%	Sewer Enterprise Funds

57. Total Sewer Enterprise	3,840,955	4,319,239	4,334,975	15,736	0.4%	
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Note: Sewer revenue budget will be Operating Budget: 4,334,975
 Plus: Indirect Charges 405,202
 Total 4,740,177

Total Operating Budget	86,570,762	91,193,470	94,627,947	3,434,477	3.8%	
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Annual Town Meeting Article 4:

- 1) Moderator Read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor
- 4) Unanimous vote in favor of Article

Annual Town Meeting Article 4: The Finance and Warrant Commission recommended and the Town voted by a Unanimous vote in favor declared by the Moderator to raise and appropriate and/or transfer from available funds the sum of One Million Three Hundred and Twenty Two Thousand Dollars (\$1,322,000) for the purchase, lease or lease/purchase of the following capital equipment and improvements:

Equipment/Project	Requesting Department	Cost	Funding Source
One Ton Dump Truck with Plow	DPW	\$70,000	Free Cash
Backhoe Loader Replacement	DPW	\$125,000	Free Cash
Utility Maintenance Van	DPW	\$70,000	Free Cash
Bombadier Sidewalk Plow (B1)	DPW	\$125,000	Free Cash
Fire Turnout Gear Purchase and Replacement	Fire	\$35,000	Free Cash
Fire Engines (2) Lease Payment (Year 3 of 5 payments)	Fire	\$226,400	Free Cash
Fire - Deputy's Vehicle	Fire	\$42,500	Free Cash
Fire - Radio Upgrade and Replacement	Fire	\$23,850	Free Cash
Police - Safety Equipment	Police	\$31,000	Free Cash
Police - Replacements of vehicles	Police	\$179,500	Free Cash
Police - Radio Infrastructure	Police	\$75,000	Free Cash
End User Technology - All departments	Information Technology	\$50,000	Free Cash
Library - Patron/Staff End User Technology	Library	\$18,750	Free Cash
Housing Authority Associates- Building Maintenance and Improvement	Housing	\$100,000	Free Cash
Municipal Buildings - Facilities Maintenance/Energy Efficiency	DPW	\$150,000	Free Cash
Total		\$1,322,000	

each listed capital equipment or project must be authorized by majority vote of the Board of Selectmen prior to any purchase and/or implementation of project and/or expenditure of funds; and to direct the Board of Selectmen to trade as part of the purchase price or to sell or dispose of any equipment no longer necessary, and to authorize the Board of Selectmen to apply for and accept any State or Federal grant or assistance, or both, that may be available for any of the above purchases.

Annual Town Meeting Article 5:

- 1) Moderator read Article
- 2) Discussions from floor
- 3) Philip Dunkelbarger, 125 Sunrise Road, made a motion on the floor to amend the article as follows:

"In all instances whereby the Town will consider installation of new or replacement of existing HVAC systems in all buildings owned by the Town, the Town will consider a cost benefit analysis of at least one alternative which involves utilization of renewable energy".

- 4) *Seconded on motion to amend article*
- 5) *No discussion on amendment*
- 6) *Motion to amend passed by a Majority vote in favor*
- 7) *No discussion on Article as amended*
- 8) *Unanimous vote in favor on Article as amended*

Annual Town Meeting Article 5: The Finance and Warrant Commission recommended and the Town voted by a Unanimous vote in favor declared by the Moderator To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of One Million and Seventeen Thousand Dollars (\$1,017,000) for the purchase, lease or lease/purchase of the following capital equipment and improvements:

Equipment/Project	Requesting Department	Cost	Funding Source
Technology	School	\$150,000	Free Cash
Roofing	School	\$100,000	Free Cash
Repair and Maintenance	School	\$402,803	Free Cash
Furniture, Fixtures and Equipment	School	\$111,797	Free Cash
HVAC	School	\$192,400	Free Cash
Copiers	School	\$60,000	Free Cash
Total		\$1,017,000	

each listed capital equipment or project must be authorized by majority vote of the Board of Selectmen prior to any purchase and/or implementation of project and/or expenditure of funds; and to direct the Board of Selectmen to trade as part of the purchase price or to sell or dispose of any equipment no longer necessary, and to authorize the Board of Selectmen to apply for and accept any State or Federal grant or assistance, or both, that may be available for any of the above purchases.

A motion was made on the floor to amend this article which was voted upon and passed by a majority in favor of the amendment declared by the moderator. The amendment is as follows: In all instances whereby the Town will consider installation of new or replacement of existing HVAC systems in all buildings owned by the Town, the Town will consider a cost benefit analysis of at least one alternative which involves utilization of renewable energy.

Annual Town Meeting Article 6:

- 1) *Moderator read Article*
- 2) *Seconded by Town Meeting*
- 3) *No discussion from floor*
- 4) *Unanimous vote in Favor of article*

Annual Town Meeting Article 6: The Finance and Warrant Commission recommended and the Town voted by a Unanimous vote in favor declared by the Moderator to raise and appropriate and/or transfer from available funds the sum of One Million and Fifty Thousand Dollars (\$1,050,000) for the purchase, lease or lease/purchase of the following capital equipment, projects, and/or improvements:

Equipment/Project	Requesting Department	Cost	Funding Source

Infiltration & Inflow Reduction Program	Sewer	\$500,000	Sewer Retained Earnings
Stormwater Compliance	Sewer	\$50,000	Sewer Retained Earnings
Pump Station Facility Program	Sewer	\$500,000	Sewer Retained Earnings
Total		\$1,050,000	

each listed capital equipment or project must be authorized by majority vote of the Board of Selectmen prior to any purchase and/or implementation of project and/or expenditure of funds; and to direct the Board of Selectmen to trade as part of the purchase price or to sell or dispose of any equipment no longer necessary, and to authorize the Board of Selectmen to apply for and accept any State or Federal grant or assistance, or both, that may be available for any of the above purchases.

Annual Town Meeting Article 7:

- 1) Moderator read article
- 2) Seconded by Town Meeting
- 3) Discussions from floor
- 4) Philip Dunkelbarger, 125 Sunrise Road, made a motion to amend the article
- 5) Christopher Poreda, 155 Willard Circle-urged town meeting to defeat amendment
- 6) Vote to amend article failed
- 7) 7 people stood for reconsideration of the amendment
- 8) Moderator called for an Electronic Vote, 111-NO, 105-Yes
- 9) Amendment failed
- 10) Majority vote in favor of the Article

Annual Town Meeting Article 7: The Finance and Warrant Commission recommended and the Town voted by a 2/3 voice vote in favor declared by the Moderator to raise and appropriate and/or transfer from available funds the sum of One Million Three Hundred and Thirty Nine Thousand and Five Hundred Dollars (\$1,339,500) for the purchase, lease or lease/purchase of the following capital equipment, projects, and/or improvements:

Equipment/Project	Requesting Department	Cost	Funding Source
Design Recreation Field Lighting Project	Recreation	\$65,000	Meals/Hotel Fund
Thurston Middle School HVAC Project	Schools	\$300,000	Meals/Hotel Fund
Council on Aging HVAC System	DPW	\$150,000	Meals/Hotel Fund
Morrison Basketball Court Refurbishment	Recreation	\$35,000	Free Cash
Carby Street Retaining Wall	DPW	\$250,000	Free Cash
Town/School Financial Enterprise Software	Information Technology	\$237,500	Free Cash
Fire Station 1 Repair and Maintenance	DPW	\$250,000	Free Cash
Perry Crouse Pond Maintenance Project	Conservation	\$32,000	Free Cash
Design new fields on land behind High School Tennis Courts	Recreation	\$20,000	Free Cash
Total		\$1,339,500	

each listed capital equipment or project must be authorized by majority vote of the Board of Selectmen prior to any purchase and/or implementation of project and/or expenditure of funds; and to direct the Board of Selectmen to trade as part of the purchase price or to sell or dispose of any equipment no longer necessary, and to authorize the Board of Selectmen to apply for and

accept any State or Federal grant or assistance, or both, that may be available for any of the above purchases.

Annual Town Meeting Article 8:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor
- 4) Unanimous vote in Favor of Article

Annual Town Meeting Article 8: The Finance and Warrant Commission recommended and the Town voted unanimously in favor declared by the Moderator to transfer from available funds the sum of Sixty Seven Thousand and Five Hundred Dollars (\$67,500) for the purchase, lease or lease/purchase of the following capital equipment, projects, and/or improvements:

Equipment/Project	Requesting Department	Cost	Funding Source
Self Contained Breathing Apparatus Upgrade and Replacement	Fire	\$44,000	Ambulance Receipts
Rescue Equipment	Fire	\$23,500	Ambulance Receipts
Total		\$67,500	

each listed capital equipment or project must be authorized by majority vote of the Board of Selectmen prior to any purchase and/or implementation of project and/or expenditure of funds; and to direct the Board of Selectmen to trade as part of the purchase price or to sell or dispose of any equipment no longer necessary, and to authorize the Board of Selectmen to apply for and accept any State or Federal grant or assistance, or both, that may be available for any of the above purchases.

Annual Town Meeting Article 9:

- 1) Moderator read Article in its entirety including motion
- 2) Seconded by Town Meeting
- 3) Discussions from floor
- 4) Christine Previtiera, 16 Dean Street
- 5) Todd Korchin, Director Public Works, 172 Burgess Avenue
- 6) Peter Ittig, 108 Bay Colony Drive
- 7) 2/3 voice vote in favor of the Article

Annual Town Meeting Article 9: The Finance and Warrant Commission recommended and the Town voted by a 2/3 voice vote in favor declared by the Moderator That the Town appropriates \$900,000 to pay costs of making various roadway improvements including but not limited to sidewalk and curb ramp replacement and improvements on Route 109 between Nahatan Street and the Walpole Town Line, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of the costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Annual Town Meeting Article 10:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor
- 4) Unanimous vote in favor of Article

Annual Town Meeting Article 10: The Finance and Warrant Commission recommended and the Town voted by a Unanimous vote in favor declared by the Moderator to raise and appropriate and/or transfer from available funds the sum of One Hundred Twenty-Five Thousand Dollars (\$125,000) for the Stabilization Fund established in accordance with General Laws Chapter 40, Section 5B.

Purpose	Amount	Funding Source
Stabilization Fund	\$125,000	Free Cash

Annual Town Meeting Article 11:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor
- 4) Unanimous vote in favor of Article

Annual Town Meeting Article 11: The Finance and Warrant Commission recommended and the Town voted by a Unanimous vote in favor declared by the Moderator to raise and appropriate and/or transfer from available funds the sum of One Million Four Hundred Forty Thousand Dollars (\$1,440,000) to the OPEB Liability Trust Fund established in accordance with General Laws Chapter 32B, Section 20.

Purpose	Amount	Funding Source
OPEB Liability Trust Fund	\$1,440,000	Taxation

Annual Town Meeting Article 12:

- 1) Moderator dispensed the reading of the whole article as voted in the beginning of the meeting
- 2) Seconded by Town Meeting
- 3) Discussion from floor
- 4) Peter Ittig, 108 Bay Colony Drive
- 5) Nancy Hyde, Selectman, 15 Martingale Lane
- 6) **Philip Dunkelbarger, 125 Sunrise Road, made a motion from floor to amend the Article as follows: Notwithstanding the authority granted to the Select Board in sub-section (B) of this Article, the Select Board will ensure that the following conditions are provided for in any TIF Agreement:**
 1. In addition to benefits extended to the beneficiary, the Agreement will establish the specific obligations to be met by the beneficiary, including such metrics as jobs to be created. The Agreement must also provide consequences if the Beneficiary not meeting those obligations;
 2. The Agreement will provide specific mechanisms for "clawing back" the value of all incentive benefits realized by the Beneficiary in the event that the Beneficiary ceases to own the property covered by the TIF, prior to the end of the term of the Agreement. Such mechanisms might include remedies such as performance bond, escrow account, etc.
 3. The Agreement will likewise address the issue of when and under what circumstances the Beneficiary may apply for abatement either during or for some period after the Term of the Agreement.
- 7) The amendment was ruled partially out of order by the Moderator who consulted with Counsel

8) Daniel Bailey, Pierce Atwood, LLP, 25 Martingale Lane

9) Phil Dunkelbager, 125 Sunrise Road

10) Vicki Makredes, 340 Nahatan Street,

11) Nancy Hyde, Selectman, 15 Martingale Lane

12) Motion to amend article failed by a Majority vote

13) Further discussion before vote of Article

14) Colin Cassidy, 628 High Street

15) Mike Frisoli, 304 Grove Street

16) Majority vote in favor of article declared by the Moderator

Annual Town Meeting Article 12: The Finance and Warrant Commission recommended and the Town voted by a Majority vote in favor declared by the Moderator to take certain actions relative to tax increment financing for individual projects or parcels within the University Station Project area, more specifically as follows:

- (A) To confirm that the Board of Selectmen previously designated the following Assessor's Map parcels as an economic opportunity area, and that the Town of Westwood confirmed such designation at its 2007 Annual Town Meeting, which parcels are referred to here collectively as the "University Station Area," and to maintain such designation to the extent it continues to have legal significance, and to authorize the Board of Selectmen to petition the Economic Assistance Coordinating Council (EACC) to designate some or all of the University Station Area as a Tax Increment Financing (TIF) eligible area pursuant to G.L. c. 23A, § 3E: (i) Assessor's Map 33, Lots 6, 8, 9, 11, 12, 13, 15, 19, 51, 52, 53, 54, 55, 56, and 57; and (ii) Assessor's Map 37, Lots 10, 16, and 17, because the University Station Area presents exceptional opportunities for increased economic development and there is a strong likelihood that the following will occur in this area within a proximate period of time: (a) a significant influx or growth in business activity; (b) the creation of a significant number of new jobs; and (c) a private project or investment that will contribute significantly to the resiliency of the local economy, and, therefore, pursuant to M.G.L. c. 23A §3E and 402 CMR 2.02, is a TIF eligible area.
- (B) To authorize the Board of Selectmen, on terms acceptable to the Board of Selectmen, to enter into TIF agreements with owners or controlling businesses of certified projects, and/or with owners of real estate projects, and/or with any person or entity expanding a facility in an area designated by the EACC as a TIF-eligible area, as those terms are defined in G.L. c. 23A, which TIF agreements provide for certain tax benefits in connection with proposed projects that are consistent with the economic development objectives of the Town of Westwood and are likely to increase and retain employment opportunities for residents of the Town of Westwood, and will support the public purpose of encouraging increased industrial and commercial activity in the Commonwealth of Massachusetts, and will result in actual economic benefits to the Town of Westwood, provided that such projects or facilities are within the University Station Area, provided further that any such agreements comply with G.L. c. 23A and G.L. c. 40, § 59 and any other applicable statutes and regulations, as the same may be amended from time to time. Said authorization shall include, but is not limited to, a TIF Agreement with University Station Phase 2 LLC and/or Citizens Bank, N.A. on file with

the Town Clerk, which TIF Agreement, upon execution by the Board of Selectmen, shall be deemed adopted by the Town;

- (C) To authorize the Board of Selectmen to submit any such TIF agreement to EACC for approval;
- (D) To authorize the Board of Selectmen to submit or support petitions to have projects certified by EACC, and to submit such other documentation as may be necessary for EACC to certify a project, the controlling business or owner of which enters into a TIF agreement with the Board of Selectmen, and to authorize the Board of Selectmen to submit municipal project endorsements for such projects;
- (E) To authorize the Board of Selectmen to take such other action as may be necessary to implement a TIF agreement authorized by this article;

Annual Town Meeting Article 13:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor
- 4) Unanimous vote in favor of Article

Annual Town Meeting Article 13: The Finance and Warrant Commission recommended and the Town voted by a Unanimous vote in favor declared by the Moderator to discontinue a portion of a public way known as Hedgerow Lane, which portion is shown as "Former Hedgerow Lane" on Sheet No. 3 of 16 of a set of plans entitled "'Westwood Estates' Definitive Subdivision, A Single Family Residential Subdivision, Canton Street in Westwood, Massachusetts," dated February 10, 2016, revised through December 12, 2016, filed with the Norfolk County Registry of Deeds as Plan No. 60 in Plan Book 655, a copy of which is on file with the Town Clerk, and which portion the Board of Selectmen declared abandoned and unused for ordinary travel pursuant to G.L. c. 82, § 32A by written decision dated October 18, 2018, filed with the Town Clerk on October 23, 2018.

Annual Town Meeting Article 14:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor
- 4) 2/3 voice vote in favor of Article

Annual Town Meeting Article 14: The Finance and Warrant Commission recommended and the Town voted by a 2/3 voice vote in favor declared by the Moderator to authorize the Board of Selectmen to petition the General Court for special legislation, the full text of which is on file with the Town Clerk and available at www.townhall.westwood.ma.us, to amend the Town Charter to formally change the name of the Board of Selectmen to the Select Board, and for such purposes, in each place they appear, replace the words "Board of Selectmen" and "Selectmen" with the words "Select Board", the word "selectman" with the words "select board member", and, consistent therewith, the word "chairman" with the word "chair", and to further amend the Charter to insert a new Section 3.2.3 that provides that other than as expressly provided in the Charter, the "Select Board" shall have all the powers and duties of a "board of selectmen" for purposes of the General Laws and any special laws applicable to the Town; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments thereto prior to enactment by the General Court; and provided further that the Board

of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

Annual Town Meeting Article 15:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) Discussions from floor:
- 4) **Peter Ittig, 108 Bay Colony Drive, made a motion to amend the Article as follows:**
Addition to end of Article: "At least one option will be a lower-cost option that will not require a higher proportion of renewable energy than that mandated by the State."
- 5) Thomas Philbin, Energy Mgr. Town of Westwood, 62 Far Reach Road
- 6) Peter Ittig, 108 Bay Colony Drive
- 7) Motion to amend Article failed by a Majority vote
- 8) Further Discussion on Article
- 9) Jack Lucas, 171 Cedar Lane
- 10) Nancy Hyde, 15 Martingale Lane
- 11) Philip Shapiro, 159 Mill Street
- 12) Christopher Poreda, 155 Willard Circle
- 13) Betty McClure, 1314 Highland Glen Road
- 14) Steven Harte, 174 Pond Plain Road-Co sponsor of Article
- 15) Majority vote in favor of the Article

Annual Town Meeting Article 15: The Finance and Warrant Commission recommended and the Town voted by Majority vote in favor declared by the Moderator to authorize the Board of Selectmen to develop a program and enter into a contract, or contracts, to aggregate the electricity load of the residents and businesses in the Town of Westwood, independently or in joint action with other municipalities, commonly known as Community Electricity Aggregation (CEA) which is intended to reduce or stabilize electricity costs to the residents and businesses and to provide options for increasing the use of local, renewable energy; said contract(s) would be in accordance with the provisions of M.G.L. Chapter 164, section 134 and Chapter 164 of the Acts of 1997, which established a competitive marketplace through deregulation and restructuring of the electric utility industry, and such contract will require at least one option for residents and businesses to save on their electricity costs; further to authorize the Board of Selectmen to appoint a committee to oversee such independent or joint action.

Annual Town Meeting Article 16:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) Discussions from floor:
- 4) William Delay, 148 School Street
- 5) Nancy Hyde, Selectman, 15 Martingale Lane
- 6) 2/3 Voice vote in favor of Article

Annual Town Meeting Article 16: The Finance and Warrant Commission recommended and the Town voted by 2/3 voice vote in favor declared by the Moderator to transfer from the care, custody, and control of the School Committee to the care, custody and control of the Board of Selectmen a certain parcel of land containing approximately 5,590 square feet, said parcel being shown as the triangular parcel abutting the easterly sideline of Laura Lane, bounded on the north a distance of 57.68 feet and bounded on the east by a stone wall, as shown on a certain Plan of Land, drawn by Hoyt Land Surveying, dated October 13, 2015 and recorded at the Norfolk Registry of Deeds December 21, 2015 in Plan Book 644 at Page 48, for the purpose of the sale of such parcel,

and further to authorize said Board of Selectmen to convey the said land for no less than Three Thousand and Seven Hundred Dollars (\$3,700.00); all pursuant to Chapter 40 of the Massachusetts General Laws.

Annual Town Meeting Article 17:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor
- 4) Unanimous vote in favor of Article

Annual Town Meeting Article 17: The Finance and Warrant Commission recommended and the Town voted by unanimous vote in favor declared by the Moderator to adopt the following changes to Chapter 138, Town Meetings, §138-17, Rules of debate, G. & H., of the General Bylaws.

Section 138-17G is amended to add the word "electronic" after Standing; adding "electronic voting or" to read as:

G. Standing, **electronic**, or written vote. If the Moderator is unable to decide by the sound of the voices, or if his announcement of the vote is thereupon doubted by seven or more voters raising their hands for that purpose, the Moderator shall without debate determine the vote by ordering a standing vote, and he may appoint tellers to make and return the count, or he may order a vote **by electronic voting or** secret written ballot.

Section 138-17H is amended to add "An electronic vote or" following Secret ballot to read as:

H. Secret ballot. **An electronic vote or** written ballot, to be taken by a "yes" and "no" secret ballot, and in such manner as the Moderator shall determine, may be ordered on any motion by a majority of voters present and voting.

Prior to Planning Board Articles 18-22 David Atkins, 85 Parker Street, Planning Board Chair gave a report to Town Meeting on planning board articles

Annual Town Meeting Article 18:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor
- 4) Unanimous vote in favor of Article

Annual Town Meeting Article 18: The Finance and Warrant Commission recommended and the Town voted by unanimous vote in favor declared by the to approve certain amendments to the Westwood Zoning Bylaw to permit retail uses such as cafeterias, snack bars, gift shops and vending machines as accessory uses serving employees and clientele of the principal use in the HB (Highway Business) zoning district by amending Section 4.3.5.1 [Table of Accessory Uses], or take any other action in relation thereto.

- 1) Amend Section 4.3.5 to read as follows (underlined wording indicates new language, wording to be removed shown with strikethrough):

4.3.5 ACCESSORY USES IN INDUSTRIAL, HIGHWAY BUSINESS AND ARO DISTRICTS

ACCESSORY USE	DISTRICTS												
	SRA	SRB	SRC	SRD	SRE	GR	SR	LBA	LBB	HB	I	IO	ARO

<p>4.3.5.1 Retail uses, such as cafeterias, snack bars, gift shops and vending machines dispensing food, soft drinks and incidental merchandise items; provided that any such uses shall be conducted primarily for the convenience of employees and the clientele of the principal use of the premises and shall be wholly within a building and have no exterior advertising display.</p>	N	N	N	N	N	N	N	N	N	N	N	N	N
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Annual Town Meeting Article 19:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) Discussion from floor:
- 4) Sheila Hanley Longval, 24 Willow Street
- 5) David Atkins deferred question from Ms. Longval to Town Planner
- 6) Abby McCabe, Town Planner
- 7) 2/3 voice vote in favor of Article

Annual Town Meeting Article 19: The Finance and Warrant Commission recommended and the Town voted by a 2/3 voice vote in favor declared by the Moderator to approve certain amendments to the Westwood Zoning Bylaw to amend the Section 2.0 [Definitions] definition for "Structure", in relation to fence and wall heights.

- 1) Amend Section 2.0 definition for structure as follows (*underlined wording indicates new language; words to be removed have strikethrough*):
Structure An assembly of materials forming a construction for occupancy or use including among others, buildings, stadiums, gospel and circus tents, reviewing stands, platforms, staging, observation towers, communication towers, flag poles, water tanks, trestles, piers, wharfs, open sheds, coal bins, shelters, fences and display signs, tanks in excess of 500 gallons used for the storage of any fluid other than water and swimming pools. A freestanding fence or wall ~~six (6)~~ seven (7) feet or less in height, or a fence installed on or immediately adjacent to a wall such that the fence and wall together have a combined height of ~~six (6)~~ seven (7) feet or less, measured from the lowest point of grade adjacent to the fence, or combined wall and fence, will not be considered a structure.

Annual Town Meeting Article 20:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor

4) *Unanimous vote in favor of Article*

Annual Town Meeting Article 20: The Finance and Warrant Commission recommended and the Town voted by Unanimous vote in favor declared by the Moderator to approve certain amendments to the Westwood Zoning Bylaw to amend Section 8.4 [Residential Retirement Community (RRC)].

1) Amend Section 8.4.2 as follows (*underlined wording indicates new language; words to be removed have strikethrough*):

8.4.2 **General.** A RRC is a development of land comprising townhouse or apartment type dwellings, under-over type dwellings, multiple type dwellings, or any combination of such housing types, with resident services, operated or sponsored ~~Coordinated Unit~~ by a corporation or organization having among its principal purposes the provision of housing for retired and aging persons. Such facility may also include an **assisted living residence** a ~~restorative care center/skilled nursing facility. A Coordinated Unit is a building or group of buildings under common management and serving purposes which assist the elderly in maintaining an independent lifestyle.~~ The program of resident services may include **assisted living residence** ~~restorative care center/skilled nursing, transportation, laundry, financial, barber/beautician, medical evaluation, home health, adult day care and respite care services, meals on wheels, both scheduled and unscheduled exercise, recreational and educational activities, and other similar services or activities.~~ These programs and services will be primarily for the benefit of residents of the RRC and/or the Town.

2) Amend Section 8.4.3.4 as follows:

8.4.3.4 **Building Height.** The maximum building height shall be **no more than 65 feet as set forth in the definition of "Building Height" contained in Section 2.0 of this Bylaw measured by the vertical distance from grade plane to the average height of the highest roof surface.** ~~five (5) stories, provided that no more than sixty percent (60%) of the building footprint shall be built upon to a height in excess of four (4) stories. Building footprints shall be measured at the building foundation, but shall exclude covered walkways connecting adjacent buildings.~~

3) Amend Section 8.4.3.5 as follows:

8.4.3.5 **Density Limitation.** The total number of dwelling units within a RRC shall not exceed **five** ~~four and one-half (4½)~~ dwelling units including assisted living units per acre or one and one-half (1½) nursing facility beds per acre.

4) Add new Affordable Housing Requirement Section as follows:

8.4.3.6 Affordability Requirements. Where any project authorized under a RRC Special Permit will result in the development of at least eight (8) new dwelling units, the minimum number of dwelling units specified in the table below shall be restricted to meet the definition of Affordable Housing in Section 2.0 of this Bylaw and in the Rules and Regulations. All such affordable dwelling units shall be contained within the RRC unless the Planning Board determines a proposed alternative to be at least equivalent in serving the Town's housing needs after consultation with the Westwood Housing Partnership and the Westwood Housing Authority. The affordable dwelling units authorized under the provisions of this Bylaw shall be Local Initiative Program (LIP) dwelling units in compliance with the requirements for the same as specified by the Department of Community Affairs, Massachusetts Department of Housing and Community Development (DHCD), or successor, or affordable dwelling units developed under additional programs adopted by the Commonwealth of Massachusetts or its agencies. All said dwelling units shall count toward Westwood's requirements under Massachusetts General Law Chapter 40B, Sections 20-23, as amended and all affordable dwelling units shall remain affordable in perpetuity.

Total Number of	Minimum Number of
------------------------	--------------------------

Dwelling Units	Affordable Dwelling Units
1 to 7 units	0
8 to 9 units	1
10 to 15 units	2
16 to 22 units	3
23 to 26 units	4
27 or more units	15% of the total number of dwelling units, rounded up to the next whole number

Annual Town Meeting Article 21:

1. Moderator read Article and explained Indefinite Postponement
2. Seconded by Town Meeting
3. No discussion from floor
4. Unanimous vote in Favor of Indefinite Postponement

Annual Town Meeting Article 21: The Finance and Warrant Commission recommended Indefinite Postponement and the Town voted by a Unanimous vote in favor of Indefinite Postponement declared by the Moderator to amend Section 4.3.3 [Accessory Uses in Residential Districts] to amend the requirements for private garage and the parking and storage of more than three motor vehicles in Section 4.3.3.2 to read as follows, or take any action in relation thereto.

- 1) Amend Section 4.3.3.2 to read as follows (underlined wording indicates new language, wording to be removed shown with strikethrough):

4.3.3 ACCESSORY USE IN RESIDENTIAL DISTRICTS	DISTRICTS												
	SRA	SRB	SRC	SRD	SRE	GR	SR	LBA	LBB	HB	I	IO	ARO
4.3.3.2 Private garage and/or the parking or storage area of more than three (3) motor vehicles <u>within an enclosed structure, or more than three (3) vehicles visible at normal eye level from an abutting residential lot,</u> or of more than one (1) commercial vehicle with a gross vehicle weight of less than 26,000 pounds, but only where in connection with a Principal Use on the same premises.	BA	BA	BA	BA	BA	BA	BA	N	N	N	N	N	N

Annual Town Meeting Article 22:

- 1) Moderator read Article
- 2) Seconded by Town Meeting
- 3) No discussion from floor
- 4) Unanimous vote in favor of Article

Annual Town Meeting Article 22: The Finance and Warrant Commission recommended and the Town voted unanimously in favor declared by the Moderator to approve certain housekeeping amendments to various sections of the Westwood Zoning Bylaw and Official Zoning Map as may be necessary to correct errors or inconsistencies and to clarify such sections.

- 1) Add "Access Approval Overlay District (AAOD)" to the list of overlay districts in Section 3.1.3 [Overlay Districts]
- 2) Amend Alternative Dimensions Table 9.5.9 to change the Section reference from 9.5.14.2.4.3 to read as follows (*underlined wording indicates new language*):
Minimum Public Amenity Areas or other public amenities required under Section 9.5.15.2.4.3
- 3) Delete the words "Section 8.4, Senior Residential Development (SRD)" in the second paragraph under Section 9.7.12.5 [Relationship to Underlying Districts and Regulations].
- 4) Amend the second paragraph in Section 9.7.12.5 [Relationship to Underlying District Regulations] to correct the Section reference referring to Section 8.5, Residential Retirement Community (RRC) to Section 8.4.

All Business on the Warrant having been acted upon, a motion was made and seconded to adjourn at 10:59p.m.

- ❖ A full videotaped transcript of the 2019 Annual Town Meeting and all discussion details are available through following Westwood Media Center link: <https://www.youtube.com/watch?v=kMCzcmrv6il>
- ❖ A written transcript with all discussion details will be available in the Town Clerks office upon request.
- ❖ *Article 14 is a Charter amendment in the form of a Home Rule petition pending approval by the Mass. legislature*
- ❖ *Article 17 is a General bylaw amendment pending approval by the Attorney General*
- ❖ *Articles 18, 19, 21 & 22 are Zoning bylaw amendments pending approval by the Attorney General*

Attest:



**Dorothy A. Powers/MMC/CMMC
Westwood Town Clerk**