



Saturday, September 21, 2019

## VENDOR VILLAGE APPLICATION

Group/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please provide a brief description of your booth including; items for sale, handouts, samples, all consumable items (will need approval), etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Westwood Day will take place from 10:00 AM to 3:00 PM at Westwood High School

**Event held rain or shine. No refunds once payment has been accepted.**

	Prior to August 15th, 2019	After August 15th, 2019	
<b>Vendor Village Spaces 18' X 20'</b>	<b>Fee (Includes one 8 foot table and two chairs)</b>	<b>Fee (Includes one 8 foot table and two chairs)</b>	<b>Select Space (X)</b>
Non-Westwood Business & Individual	\$120.00	\$160.00	
Westwood Business & Individual	\$90.00	\$120.00	
Student Groups & Non-profit Organizations	\$40.00	\$50.00	

Vendor Village participants are required to complete a Westwood Day CORI Form 2019 (Criminal Offender Record Information) and submit to the Police Department either in person or via mail. For your convenience, forms may also be delivered to the Westwood Recreation Department and will be forwarded to the Westwood Police Department. The deadline for CORI forms is **Friday, September 13<sup>th</sup>**.

**Register early as spaces are available on a first come first served basis.** A complete registration includes the application form, a check and completed CORI forms for individual (s) working on Westwood Day. You will receive a confirmation email when your payment is received. The Westwood Day Committee reserves the right to decline space that is not compatible with the goals and objectives of the day. Tents and electricity will **NOT** be provided. If you are bringing your own tent please specify the size

\_\_\_\_\_.

Please make checks payable to *Town of Westwood*. Checks and applications may be dropped off at the Westwood Recreation Department during normal business hours, or mailed to the address below.

### VENDOR CHECKLIST:

Completed Application: \_\_\_\_\_

Completed CORI forms for those attending Westwood Day: \_\_\_\_\_

Check: \_\_\_\_\_

### Westwood Recreation Department

Attn: Westwood Day

240 Nahatan Street

Westwood, MA 02090

**Questions: Please contact Zach Krause at [zkrause@townhall.westwood.ma.us](mailto:zkrause@townhall.westwood.ma.us)/781-461-0070**

**We look forward to working with you!**