PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE WESTWOOD TOWN CLERK

2017 SEP -7 P 1:21

TOWN CLERK
TOWN OF WESTWOOD

ORGANIZATION: **Finance and Warrant Commission**

MEETING

DATE: **Tuesday, September 12, 2017** **TIME:** **7:30 pm**

LOCATION: **Community Meeting Room, Westwood Public Library - Main**

PURPOSE: **September Monthly Meeting**

REQUESTED BY: **Jane O'Donnell, Administrator**

NOTE: *Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

Agenda:

Opening Remarks from Chairperson.

Introduction of new members.

Initial Review of Fall Town Meeting Issues (if applicable.)

Chairperson's update.

New Business.

Old Business.

Public and Press.

Adjournment.

Changes and additions to be updated as needed.

NOTE: *Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*