

**Information Systems Advisory Board Meeting
June 11, 2002
Minutes**

Members Present:

Beth Ahern
Leon Barzin
Lee MacQuarrie
Chris Gervais
Peter Kirkby

Absent:

Steve Anderson
Doug Fleming
Michael Jaillet
Iva Conti
Alan MacDonald

Guests:

Lou Rizoli
Phil Shapiro
Mike Krone
Donna McClellan
Pam Dukeman

The minutes of the April 30th meeting were approved as submitted and will be posted on the web site.

I. OLD BUSINESS

A. TOWN UPDATE

Beth reported that the Town has been occupied with the following:

1. *Property Cards*

The assessors department would like to automate the towns' property cards. Beth proposed a computer-assisted mass appraisal system (CAMA) for the assessing department. This system would allow them to access their data more efficiently and would also allow them to link this data with the GIS data. The IS department will research other vendors with similar packages and report back to the assessors.

2. *Norway Business Exchange*

Beth thanked her IS staff, Donna McClellan, Kevin Dolan, Lisa Hargis and Patty Comeau for keeping the day to day IS operations running smoothly during her absence.

3. *Wireless High Speed Internet*

Westwood Municipal Internet Company performed some tests from the Dedham/Westwood water tower and the Nstar building. They found that many areas had very dense foliage and their signals were weak. Currently they are looking for volunteers to place an antenna on top of their roofs to test their signal range.

4. *ISAB Vacancies*

Beth reported that there are two Information Systems Advisory Board vacancies.

5. *July 2nd ISAB Meeting*

The July 2nd ISAB meeting has been re-scheduled to July 9, 2002 at 7:30 in the Selectmens' meeting room. The new wireless internet users group has been invited to attend this meeting.

B. SCHOOLS UPDATE

1. *High School Scheduling*

The High School scheduling for the school year 2002-2003 has been completed. The scheduling process for the Middle School has begun.

C. GIS UPDATE – none reported

II. NEW BUSINESS – none reported

III. OTHER BUSINESS – none reported.

IV. PUBLIC & PRESS

V. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

Next meeting July 9th at 7:30pm, Selectmen's Meeting Room, Town Hall.