

SECTION 00 11 13
INVITATION TO BID

FROM:

THE OWNER (HEREINAFTER REFERRED TO AS OWNER OR AWARDING AUTHORITY):

Town of Westwood
580 High Street
Westwood, MA 02090

THE OWNER'S PROJECT MANAGER (HEREINAFTER REFERRED TO AS OWNER'S PROJECT MANAGER OR OPM)

Compass Project Management
266 Main Street
Suite 31A
Medfield, MA 02052

AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):

Dore & Whittier Architects Inc.
260 Merrimac Street, Building #7
Newburyport, MA 01950
and
212 Battery Street
Burlington, VT 05401

FOR:

Westwood Fire Dept. - Fire Station No. 2
300 Washington Street
Westwood, MA 02090

1.01 TO: ALL BIDDERS

- A. The Town of Westwood, the Awarding Authority, invites sealed bids from prequalified General Bidders and Filed Sub-Bidders for construction of a new Westwood Fire Dept. - Fire Station No. 2 located at 300 Washington Street, Westwood, MA.
- B. Bidder pre-qualification, selection procedures and contract awards shall be in conformity with applicable statutes of the Commonwealth of Massachusetts. State mandated prevailing wage rates must be paid in accordance with M.G.L. Chapter 149, Sections 26 to 27D inclusive.

1.02 PROJECT DESCRIPTION:

- A. The project includes general demolition of existing structures, site demolition and clearing, construction of a new fire station, site improvements including drainage, utilities, paving, and other site features, and landscaping approximating 12,000 square feet of area.
- B. The estimated project construction cost is approximately \$6,000,000

1.03 DOCUMENT AVAILABILITY

- A. Copies of the Bid Documents may be obtained by eligible bidders from the following:

Andrew T. Johnson
15 Tremont Place
Boston, MA 02108
Tel: (617) 742-1610

- 1. A refundable Bid Document deposit of \$300.00 per each set of drawings and specifications shall be paid in the form of cash or certified check made payable to the Town of Westwood.

2. Bid Document Deposits are 100% refundable upon return of documents in good condition to the printer identified herein no later than thirty calendar days after the opening of bids. Failure to return bid documents within the allotted time frame will result in forfeiture of deposit.
 - a. The deposit will be refunded for up to two sets for eligible general contractors and one set for eligible filed sub-bidders upon return of the sets in good condition within thirty days of receipt of general bids. Otherwise the deposit shall be the property of the awarding authority.
 - b. Eligible Bidders seeking additional sets of bid documents shall pay all associated printing and mailing costs directly to the printer.
 3. Bid documents can be mailed to bidders for a non-refundable \$50.00 mailing charge, paid to the printer identified herein, to cover UPS Ground shipping costs.
- B. Bidding documents will also be made available online at atjplanroom.com. Go to www.atjplanroom.com, click on Public Jobs then the project name. Drawings and Specifications will be available to view and download. To download you must register for a free account, which will place you on the plan holders list to receive addendums when issued.
 - C. Upon receipt of Bid Documents verify that documents are complete. Notify the Owner's Project Manager or Architect should the documents be incomplete.
 - D. Immediately notify Owner's Project Manager or Architect upon finding discrepancies or omissions in the Bid Documents.
 - E. The contract documents consist of printed (hard copy) drawings and specifications published and issued by the print house identified above. Contractors that obtain electronic or printed copies of bid documents through any means other than the print house identified (including third party plan rooms), or partial or incomplete bid documents are at risk for any incorrect assumptions or interpretations based upon differences between obtained electronic documents and the paper documents issued by the print house.
 - F. Bid Documents are made available only for the purpose of obtaining offers for this project. Their use does not grant a license for other purposes.

1.04 DOCUMENT INSPECTION

- A. A copy of the Bid Documents and instructions may be examined at the following address after 10:00 AM on Thursday, March 26, 2015 at the following address:

Westwood Town Hall, Procurement Department
580 High Street
Westwood, MA 02090

 1. The Procurement Office hours of operation are Monday, Wednesday and Thursday from 8:30 a.m. to 11:30 a.m., or by appointment.
- B. The Owner requires all bidders seeking access to inspect the bid documents to make prior arrangement for access by calling the Westwood Procurement Department not less than 2 hours prior at the following telephone number: 781-320-1073

1.05 PRE-BID CONFERENCE

- A. A pre-bid conference has been scheduled for 1:00 PM on the Wednesday, the 8th day of April, 2015 at the Westwood Islington Community Center located at 288 Washington Street, Westwood, MA 02090.
 1. Attendees should use the East Street Entrance, that features the accessible ramp.
- B. All Filed Sub-Bidders, Non-Filed Sub-Bidders, General Bidders, and suppliers are invited to attend.
- C. Representatives of the Architect will be in attendance.
- D. Requests for interpretation of plans and specifications may be submitted in writing at that time.
- E. Bidders will have an opportunity to view the site of the work following the Pre-bid Conference.
- F. Discussions at the conference will not form or become a part of the Contract. Any revisions to the documents resulting from questions raised or discussions at the meeting will be incorporated by Addendum.
- G. Information relevant to the Bid Documents will be recorded in an Addendum, which will be issued to Bid Document recipients.

1.06 BID REQUIREMENTS

- A. Bidders shall refer to all Division 00 and Division 01 specification sections, and specifically the following sections which provide requirements related to the submission of bids and information about the project that will affect bids:
 - 1. Section 01 10 00 - Summary: description of Phasing, Wage requirements, OSHA requirements, and other administrative requirements.
 - 2. Section 01 21 13 - Instructions to Bidders: specific instructions regarding the submission of bids.
 - 3. Bidder pre-qualification, selection procedures and contract awards shall be in conformity with applicable statutes of the Commonwealth of Massachusetts. State mandated prevailing wage rates must be paid in accordance with M.G.L. Chapter 149, Sections 26 to 27D inclusive.

1.07 FILED SUB-BID SUBMISSION

- A. The Town of Westwood will receive sealed Filed Sub-Bids for the listed sub-trades until 11:00 AM, Wednesday, April 15, 2015, at the following address:
 - Town of Westwood
 - c/o Procurement Department Office
 - Westwood Town Hall - 2nd Floor
 - 580 High Street
 - Westwood, MA 02090
- B. Submit Bids on the Form for Filed Sub-Bid provided in this manual.
- C. Additional documents are required to be included with the Filed Sub-Bid Form - refer to Section 00 21 13 Instructions To Bidders.
- D. Time shall be local, as reported by cellular phone provider.
- E. If mailed, Filed Sub-Bids should be sent to the address above and received no later than the time specified above.
- F. Filed Sub-Bids will be publicly opened immediately following the due date and time. at the Selectmen Conference Room at Westwood Town Hall, read aloud, and recorded for presentation to the Awarding Authority.
- G. Refer to Section 00 21 13 "Instructions to Bidders" for specific submission requirements related to Filed Sub-Bids.
- H. No Filed Sub-Bid may be withdrawn prior to the expiration of the statutory period after the opening of General Bids for the making of awards and completion of the process of entering into contracts.
 - 1. All Filed Sub-Bids submitted shall be considered valid for a period of not less than 60 days from the due date for General Bids. See BID ACCEPTANCE / REJECTION paragraphs below.

1.08 FILED SUB-BID CATEGORIES AND PREQUALIFIED BIDDERS

- A. Prequalified Filed Sub-Bidders are eligible to submit bids for the following trades in accordance with M.G.L. Chapter 149, section 44F, which are described by the specification sections indicated:
 - 1. Masonry - Section 04 00 01
 - a. Costa Brothers Masonry
 - b. D & S Commercial Masonry Inc.
 - c. Empire Masonry Corporation
 - d. K. Walter Construction, Inc.
 - e. L.A.L. Masonry Co., Inc
 - f. Marmelo Brothers Construction Co. Inc.
 - g. Northern Contracting Inc.
 - 2. Miscellaneous Metals – Section 05 00 01
 - a. Colantonio, Inc.
 - b. Heritage Iron Works
 - c. Needham Certified Welding Corp.
 - d. Quinn Brothers of Essex, Inc.

- e. Roman Iron Works Inc.
- f. SMJ Metals Co., Inc. d/b/a Ralph's Blacksmith Shop
- g. V & G Iron Works, Inc.
- 3. Waterproofing, Dampproofing, and Joint Sealants – Section 07 00 01
 - a. Acme Waterproofing
 - b. Armani Restoration, Inc.
 - c. Chapman Waterproofing
 - d. Folan Waterproofing and Construction
 - e. Northern Contracting, Corp.
 - f. P. J. Spillane Co.
 - g. Superior Caulking
- 4. Roofing, Flashing, and Sheet Metal – Section 07 00 02
 - a. Bay State Contracting Company, LLC
 - b. Capeway Roofing Systems Inc.
 - c. Feeley, McAnespie Inc.
 - d. Greenwood Industries, Inc.
 - e. John F. Shea Co., Inc.
 - f. Rockwell Roofing Inc.
 - g. Silktown Roofing Inc.
 - h. Stanley Roofing Company Inc.
- 5. Metal Windows – Section 08 00 01
 - a. Aluminum & Glass Concepts Inc.
 - b. GVW, Inc
 - c. Kapiloff's Glass Inc.
 - d. Lizotte Glass Inc.
 - e. R & R Window Contractors Inc.
- 6. Painting – Section 09 00 07
 - a. Alpha Contracting Associates, Inc.
 - b. Bello Painting
 - c. Color Concepts Inc.
 - d. Dandis Contracting
 - e. Homer Contracting Inc.
 - f. JM's Painting Corp.
 - g. John W. Egan Co. Inc.
 - h. King Painting Inc.
- 7. Elevators – Section 14 00 01
 - a. Eagle Elevator Company Inc.
- 8. Fire Protection - Section 21 00 01
 - a. Carlysle Engineering Inc.
 - b. Rustic Fire Protection Inc.
 - c. Xcel Fire Protection Inc.
 - d. Yankee Sprinkler Co. Inc.

9. Plumbing - Section 22 00 01
 - a. Araujo Brothers Plumbing
 - b. J & E Mechanical Corp.
 - c. P. J. Dionne Company Inc.
 - d. Grassechi Plumbing and Heating, Inc.
 - e. Robert W. Irvine & Sons, Inc.
 - f. Patrick J. Kennedy & Sons
 - g. Kneeland Plumbing and Heating Inc.
10. HVAC – Section 23 00 01
 - a. CAM HVAC & Construction Inc.
 - b. General Mechanical Contractors Inc.
 - c. Patrick J. Kennedy & Sons
 - d. Thomas E. Snowden, Inc.
11. Electrical – Section 26 00 01
 - a. Annese Electrical Services Inc.
 - b. Brite Lite Electric Company Inc.
 - c. Brothers Electric Co. LLC
 - d. Dagle Electrical Construction Corp.
 - e. Wayne J. Griffin Electric Inc.
 - f. Jupiter Electrical Inc.
 - g. M-V Electrical Contractors, Inc.
 - h. Richard T. Losordo Electrical Services Inc.
 - i. Systems Contracting Inc.

1.09 GENERAL BID SUBMISSION

- A. The Town of Westwood will receive and open sealed General Contractor Bids until 11:00 AM, Wednesday, April 29, 2015, at the following address:
 1. Town of Westwood
 2. c/o Procurement Department Office
 3. Westwood Town Hall - 2nd Floor
 4. 580 High Street
 5. Westwood, MA 02090
- B. Submit Bids on the Form for General Bid provided in this manual.
- C. Additional documents are required to be included with the Form For General Bid - refer to Section 00 21 13 Instructions To Bidders.
- D. Time shall be local, as reported by cellular phone provider.
- E. If mailed, General Bids should be sent to the address above and received no later than the time specified above.
- F. General bids will be publicly opened immediately following the deadline for General Bid Submission. at The Selectmen Conference Room at Westwood Town Hall, read aloud, and recorded for presentation to the Awarding Authority.
- G. Refer to Section 00 21 13 "Instructions to Bidders" for specific submission requirements related to General Bids.
- H. No bid may be withdrawn prior to the expiration of the statutory period after the opening of General Bids for the making of awards and completion of the process of entering into contracts. Refer also to CONTRACT AWARD below.

- I. All General Bids submitted shall be considered valid for a period of not less than 60 days from the due date for General Bids. See BID ACCEPTANCE / REJECTION paragraphs below.

1.10 PREQUALIFIED GENERAL BIDDERS

- A. The following General Contractors are eligible to submit General Bids for this project, in accordance with MGL Chapter 149:
 1. Boston Building and Bridge Corporation
 2. F. L. Caulfield & Sons, Inc.
 3. G & R Construction Inc.
 4. M. O'Connor Construction Corporation
 5. Northern Contracting Corporation
 6. CTA Construction Co. Inc.
 7. Colantonio, Inc.

1.11 BID ACCEPTANCE / REJECTION

- A. The Awarding Authority reserves the right to waive any informality in or to reject any or all General Bids or Filed Sub-Bids if it determines that it is in the public interest to do so.
- B. The Awarding Authority reserves the right to reject any or all General Bids or Filed Sub-Bids if it determines that such Sub-Bid does not represent the Sub-Bid of a person competent to perform the work as specified, or if less than three such sub-bids are received and the prices are not reasonable for acceptance without further competition.
- C. The Awarding Authority shall reject every bid which is not accompanied by a bid deposit as prescribed in Section 44A of Chapter 149 of the General Laws, or which otherwise does not conform with Sections 44A-F, inclusive, of said chapter, or which is on a form not completely filled in, or which is incomplete, conditional or obscure, or which contains any addition not called for; provided, however, that the failure of the Awarding Authority to reject such a sub-bid within such period shall not validate such a bid nor preclude the Awarding Authority from subsequently rejecting it.
- D. If a Contract is to be awarded, it will be to the lowest responsible and eligible Bidder for the Base Bid and Alternates selected, except in the event of substitution as provided under M.G.L. Chapter 149, Sections 44E and 44F, in which cases the procedures required by said Sections shall govern the award of the Contract.
- E. The term "lowest responsible and eligible bidder" as used herein shall mean the prequalified Bidder whose bid is the lowest of those Bidders demonstrably possessing the skill, ability, and integrity necessary for the faithful performance of the work, and who meets the requirements for Bidders set forth in M.G.L. Chapter 149, Sections 44A - 44F and not debarred from bidding under M.G.L. Chapter 149, Section 44C; and who shall certify that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.
- F. Award of a construction contract is contingent on approval of project funding at Special Town Meeting scheduled for May 4, 2015. Pending successful votes a Notice of Award will be issued to the lowest responsible and eligible General bidder.
 1. All bidders are required to hold their bid price as valid for 60 days from date of General Bid opening.
- G. If the Contract is to be awarded, the General Contractor will give the Successful Sub-Bidder a Notice of Award within sixty days (Saturdays, Sundays, and legal holidays excluded) after the date of the general bid opening.
- H. The Awarding Authority encourages prospective bidders to employ qualified local labor should the bidders be awarded work pursuant to the bid procedure.

END OF INVITATION TO BID