



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

ORGANIZATION: **Westwood Recreation Commission** 2016 NOV 15 A 9:27

MEETING

DATE: **November 17, 2016**

TIME: **6:00 PM**

TOWN CLERK
TOWN OF WESTWOOD

LOCATION: **Thurston Middle School Cafeteria, 850 High Street**

PURPOSE: **Meeting & Public Input on Tennis and Court Improvements**

REQUESTED BY: **Nicole Banks, Recreation Director**

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. Call to order 6:00 PM
2. Consent Agenda
 - Approval of Minutes – October 20, 2016
 - Monthly Report – October with summer season stats
3. Commission Member reports
4. Director/Staff report
5. Public Information Meeting: Tennis and Court Improvements 7:00 PM
6. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
7. Next meeting – December 5, 2016 (tentative)
8. Adjourn

Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.