PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE WESTWOOD TOWN CLERK

TIME STAMP

2016 OCT 31 A 11: 26

TOWN CLERK
TOWN OF WESTWOOD

ORGANIZATION: **Council on Aging**

MEETING **PUBLIC HEARING** (Please circle appropriately)

DATE: **Tuesday Nov. 15th, 2016** **TIME:** **3 pm**

LOCATION: **Westwood Council on Aging 60 Nahatan Street Westwood**

PURPOSE: **Board meeting**

REQUESTED BY: **Lina Arena-DeRosa ~**
Director Westwood Senior Center

NOTE: ***Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.***

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

Review of Board Minutes

COA Director's Report
- *~ Fundraising Updates*
  - *Sponsorship for large luncheons (updates)*
  - *Basket Raffle~ updates*
- *~ Program Updates*
- *~Fundraising Updates*
- *~ Newsletter Updates*
- *~ Tax Work Off Program Update*
- *~ Transportation Updates*
- *~ Building updates*
- *~ Executive Session (to discuss salaries of employees)*
- *~ Other business*

Other Business