

**Town of Westwood**  
Commonwealth of Massachusetts  
**BOARD OF HEALTH**

**APPLICATION TO CONSTRUCT**  
**A**  
**PRIVATE WELL**

**Permit**  
**Fee: \$200.00**  
**Date:**

TYPE OF PRIVATE WELL      \_\_\_\_\_ **DRINKING**      \_\_\_\_\_ **IRRIGATION**

**LOCATION OF WELL**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**WELL DRILLER INFORMATION**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

MASS STATE LICENSE # \_\_\_\_\_

**CERTIFIED LAB**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

**ELECTRICAL CONTRACTOR**

NAME \_\_\_\_\_ STATE LICENSE # \_\_\_\_\_

ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_

**Please Refer To Page 2 for Instructions**

Please read the Private Well Regulations for the Town of Westwood carefully. You must supply the Board of Health with the following information (1-3 below) to receive a construction permit:

1. Completed application and \$200.00 fee, check made payable to the Town of Westwood.
2. Copy of letter sent to direct abutters and documentation that abutters have been notified by certified mail, return receipt. (need copies of return receipt tab and green cards). Please contact the Assessor's office for the list of direct abutters.
3. A plan with a suitable scale (one inch = forty (40) feet or fewer) stamped by a Registered Land Surveyor or Professional Civil Engineer (see Page 2 of the Well Regulations). This plan must show the location of the proposed well in relation to existing structures, above and below the ground. Plan must show prior and current land uses within 200 feet (circle around the proposed well) of the proposed well location, for example; swimming pools, sheds, foundations, water and sewer lines, septic systems, rights of way, the public way, wetlands. Please include all of these items within 200 feet of your proposed well, even if they are on your neighbor's property. Please furnish two copies of the plan.

To receive approval to use the well, please submit the following:

- A. Well Completion Report
  - B. Pumping Test Report
  - C. Water Quality Report
  - D. Documentation of Electrical Inspection
  - E. Documentation of Plumbing Inspection-if well is to be used for drinking water
  - F. Documentation from Conservation Commission
4. A Water Supply Certificate will be issued once the above reports have been submitted to the Board of Health office for approval.
  5. All private drinking water wells must be tested for Volatile Organic Compounds, Radionuclides, Coliform Bacteria, Inorganic Compounds, Synthetic Organic Compounds, and the Massachusetts Secondary Standards. Irrigation wells must be tested for Coliform Bacteria.
  6. Documentation that an Electrical Permit has been issued from the Building Department.  
**Under no circumstances will a Water Supply Certificate be issued unless you supply proof that a licensed electrician has performed the required work.**
  7. If the well is to be used for drinking water, you must apply for a Plumbing Permit from the Building Department. Documentation must be submitted for final approval.
  8. Proof of review by the Conservation Commission must be submitted for final approval.
  9. The permit expires one (1) year from the date of issue. All of the above must be submitted before the permit expires. You may apply for a six-month extension before the permit expires.

Permit Fees are non-refundable