

**TOWN OF WESTWOOD, MASSACHUSETTS
BROOK STREET CULVERT REPLACEMENT**

**DIVISION 0
BID REQUIREMENTS, FORMS & CONDITIONS OF CONTRACT**

**SECTION 00010
NOTICE TO BIDDERS**

The Town of Westwood invites sealed bids for the Town of Westwood, Massachusetts, "**Brook Street Culvert Replacement**", in accordance with the Contract Documents prepared by BETA Group Inc, Consulting Engineers, 315 Norwood Park South, Norwood, Massachusetts, 02062.

Bids will be received at the Procurement Office, Town Hall, First Floor, 580 High Street, Westwood, Massachusetts, 02090, until 10:00 A.M. local time on July 23, 2012, at which time and place, said Bids will be publicly opened and read aloud.

The location, general characteristics, and principal details of the Work are indicated in a set of drawings, entitled "**Brook Street Culvert Replacement**".

The work under this Contract consists of the replacement of the Brook Street culvert connecting Willett Pond and Pettee Pond in Westwood, MA. The work includes the removal of the existing concrete culvert and the construction of a new 10'x10'x48' precast concrete box culvert. The work also includes the excavation, full depth construction, cold planning and resurfacing, pavement markings, slope restoration, guardrail installation, concrete approach slabs, and the provision of safety controls and signing for construction operations and other incidental items included in the contract documents.

The contract time shall be 90 calendar days from start date fixed in the Notice to Proceed. **The Contractor's work shall be completed using a maximum of 60 on-site working days. A working day shall be construed as an eight hour day and not being Saturdays, Sundays, or legal holidays.**

Bid Security: Certified, treasurer's or cashier's check or bid bond in the sum of five (5) percent of the Total Bid is required.

Contract Documents may be examined and obtained at the office of BETA Group, Inc., 315 Norwood Park South, Norwood, Massachusetts 02062 during regular business hours, upon payment of a refundable deposit of Fifty Dollars (\$50.00) for each set. The contact number is 781-255-1982 and normal office hours are weekdays from 8:30 AM to 4:30 PM. Payment shall be made by Cash, Company check, Treasurer's or Cashier's check or Postal Money Order in the amount of Fifty Dollars (\$50.00), payable to the BETA Group for each set of Contract Documents.

Contract Documents may be examined, but not obtained at the offices of the Department of Public Works, 50 Carby Street, Westwood, Massachusetts, 02090.

Contractors intending to bid on this project must have MassDOT Contractor Prequalification. Vendors seeking “INFORMATIONAL ONLY” bid documents can do so without having prequalification, however this set of documents will be for “Information Only” and not for submittal of an official bid to the Town.

Bidders requesting Contract Documents to be mailed to them shall include an additional non-refundable payment in the amount of Thirty Dollars (\$30.00) for each set. Payment shall be by cash, company check, money order, treasurer’s or cashier’s check, payable to BETA Group, Inc. Bidder must include company name, contact name, phone and fax number with payment. The Engineer is not responsible for delivery of any mailed or delivered documents or delivery of said documents within the prescribed time set for the receipt of bids.

Anyone returning the Contract Documents within 30 calendar days of receipt of Bids and in good condition will be refunded their deposit. After the 30-calendar day period, all deposits will be forfeited regardless of whether the individual was a Bidder or not. Refunds will not be provided for returned plans only.

Direct all inquiries to Philip Paradis, PE, Project Manager, BETA Group, Inc., 781-255-1982.

All Bids for this project are subject to applicable bidding laws of Massachusetts, including General Laws Chapter 30, Section 39M as amended.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under this Contract as determined by the Department of Labor and Industries under provisions of the Massachusetts General Laws Chapter 149, Section 26-27D, inclusive, as amended.

No Bidder may withdraw their bid within Forty-Five (45) days after the actual date of the opening thereof.

The successful Bidder must furnish 100 percent Performance and Labor & Materials Bonds.

The Owner and Engineer, being considered the sole and only judge, reserves the right to waive any informalities in, or to reject, any or all bids, should the Owner deem it to be in the Owner's best interest to do so.

TOWN OF WESTWOOD, MASSACHUSETTS

Mr. Michael A. Jaillet, Town Administrator