

**Information Systems Advisory Board Meeting
October 23, 2001
Minutes**

Members Present:

Beth Ahern
Leon Barzin
Peter Kirkby
Doug Flemming
Chris Gerais
Lee MacQuarrie
Alan MacDonald

Absent:

Steve Anderson
Michael Jaillet

The minutes of the July 10th meeting were approved as submitted and will be posted on the web site.

I. OLD BUSINESS

A. TOWN UPDATE

Beth reported that the Town has been occupied with the following:

1. *Town Web Page Updates*

The Town's web pages will be revised to include more resident information on the Welcome page and a current events page.

2. *AT&T Update*

AT&T is still analyzing town data for high-speed Internet access. No new updates to report at this time. The Cable Advisory Board would like to meet again with AT&T to discuss the progression of high-speed internet access.

3. *Server replacements*

The I.S. department has replaced the town's existing three servers with two new servers.

4. *Accounts Payable*

The accounting department is now capable of printing accounts payable checks on laser printers.

5. *Library*

The library has purchased two slim line Gateway Profile SL computers.

6. *Capital Budget 2003*

The I.S. department is currently working on the Capital Budget for 2003.

- *The police department software as well as the government software for Town Hall will be upgraded.*
- *The Assessors department will be purchasing CAMA software to maintain their database records.*
- *The recreation department will be replacing their home-grown software package with a new recreational software package from AEK.*

7. *INET*

The INET is currently being worked on.

8. *NIMDA Virus*

The town had not yet been affected by the NIMDA virus. They continue to work through installation difficulties with Norton anti-virus, but seem to have the majority of the users updated.

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B. SCHOOLS UPDATE

1. *Century Upgrade*

The school department has upgraded the Century software to version 3.0.

2. *RS6000 Upgrade*

The school department has also upgraded the RS6000 server.

3. *Bubble Sheets*

With this new version of Century, bubble sheets can be printed on a laser printer rather than a dot matrix printer.

4. *New Firewall*

A new firewall was install at the High School and has been patched to the school network.

5. *New PC's*

The High School has replaced many outdated PC's with new Gateway and Dell PC's.

6. *First Class Email*

The school department will be changing their email to the First Class Email system. This email will be stored and maintained on the schools network server.

7. *New Phone System*

Alan MacDonald reported that the school department would be installing a new phone system by Thanksgiving.

C. GIS UPDATE

1. *Flyover*

The flyover for the town has been completed and this data should be available to GIS within the next few weeks.

2. *GIS goals*

- *The GIS department is working on getting the library and assessors department up and running on GIS.*
- *The town buildings will be the first data elements to be revised in GIS, followed by the wetlands.*

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- II. **NEW BUSINESS** – *none reported*
- III. **OTHER BUSINESS** – *none reported.*
- IV. **PUBLIC & PRESS**
- V. **ADJOURNMENT**

The meeting was adjourned at 8:30 p.m.

Next meeting November 6, 2001 at 7:30pm, Selectmen's Meeting Room, Town Hall.

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