

**Information Systems Advisory Board Meeting
February 1, 2000
Minutes**

Members Present:

Beth Ahern
Steve Anderson
Peter Kirkby
Michael Jaillet
Leon Barzin
Lee MacQuarrie

Absent:

Iva Conti
Arthur Wong

Visitor: Alan
MacDonald

The minutes of the January 4th meeting were approved as submitted and will be posted on the web site.

I. OLD BUSINESS

A. TOWN UPDATE

Beth reported that the Town has been occupied with the following:

1. *High Speed Internet Access*

Discussion generated interest in creating a list serve for users to participate in looking for solutions and ideas to provide Westwood residents with high speed internet access. A bullet will be created on the Westwood welcome page on the web site for users to log on and ask questions and provide solutions on how to obtain high speed internet access over dsl, frame-relay, cable modem, etc. The March meeting will include the members of the Cable Advisory Board to share ideas and topics around high speed internet access.

2. *Information Systems Clerk*

Interviews are in progress for Senior Clerk Information Systems.

3. *PC training*

PC training will be taking place in intermediate Word, Excel, and Access February 22-24 at the Police station from the company Compuworks.

B. SCHOOLS UPDATE

Beth reported the following updates for the School:

1. *Letter from the State on State assigned student IDs*

A complimentary letter was received by the superintendent from the Department of Education regarding the collection of data elements for the assigning of the student IDs.

2. *Century User's group meeting*

Westwood hosted a Century user group meeting with the focus on the functions utilized by the guidance counselors.

C. GIS UPDATE

1. *GIS Analyst position*

Interviews are in progress for the GIS Analyst. Approximately eighteen resumes were received.

II. NEW BUSINESS

III. OTHER BUSINESS – none reported.

IV. PUBLIC & PRESS

V. ADJOURNMENT

The meeting was adjourned at 9:00 p.m.