**Town of Westwood**
Commonwealth of Massachusetts
***BOARD OF HEALTH***

**APPLICATION TO CONSTRUCT**
**A**
**PRIVATE WELL**

**Permit**
**Fee**: **$200.00**
**Date**:

TYPE OF PRIVATE WELL _____**DRINKING** _____**IRRIGATION**

**LOCATION OF WELL**

NAME_____

ADDRESS_____

TELEPHONE #_____

EMAIL ADDRESS_____

**WELL DRILLER INFORMATION**

NAME_____

ADDRESS_____

TELEPHONE_____MASS STATE LICENSE #_____

**CERTIFIED LAB**

NAME_____

ADDRESS_____

TELEPHONE_____

**ELECTRICAL CONTRACTOR**

NAME_____STATE LICENSE. #_____

ADDRESS_____TELEPHONE _____

**Please Refer To Page 2 for Instructions**

Please read the Private Well Regulations for the Town of Westwood carefully. You must supply the Board of Health with the following information (1-3 below) to receive a construction permit:

1. Completed application and $200.00 fee, check made payable to the Town of Westwood.

2. Copy of letter sent to direct abutters and documentation that abutters have been notified by certified mail, return receipt. (need copies return receipt tab and green cards). Please contact the Assessor's office for the list of direct abutters.

3. A certified plan by a Registered Land Surveyor or Professional Civil Engineer (see Page 2 of the Well Regulations). This plan must include proposed and existing structures, above and below the ground within 200 feet of the lot lines. For example, swimming pools, sheds, foundations, water and sewer lines, septic systems, rights of way, the public way, wetlands. Please include all of these items within 200 feet of your lot lines even if they are on your neighbor's property. Please furnish two copies of the plan.

To receive approval to use the well, please submit the following:

A. Well Completion Report
B. Pumping Test Report
C. Water Quality Report
D. Documentation of Electrical Inspection
E. Documentation of Plumbing Inspection-if well is to be used for drinking water
F. Documentation from Conservation Commission

4. A Water Supply Certificate will be issued once the above reports have been submitted to the Board of Health office for approval.

5. All private drinking water wells must be tested for Volatile Organic Compounds, Radionuclides, Coliform Bacteria, Inorganic Compounds, Synthetic Organic Compounds, and the Massachusetts Secondary Standards. Irrigation wells must be tested for Coliform Bacteria and the Massachusetts Secondary Standards.

6. Documentation that an Electrical Permit has been issued from the Building Department. **Under no circumstances will a Water Supply Certificate be issued unless you supply proof that a licensed electrician has performed the required work.**

7. If the well is to be used for drinking water, you must apply for a Plumbing Permit from the Building Department. Documentation must be submitted for final approval.

8. Proof of review by the Conservation Commission must be submitted for final approval.

9. The permit expires one (1) year from the date of issue. All of the above must be submitted before the permit expires. You may apply for a six-month extension before the permit expires.